

INFORMATION NOTICE REGARDING THE SHAREHOLDERS' MEETINGS PERSONAL DATA IN ACCORDANCE WITH ARTICLES 13 AND 14 OF REGULATION (UE) 2016/679 ("GDPR")

 Data Controller The data you provide are processed by Saipem S.p.A. , Via Luigi Russolo, 5 20138, Milan - Italy. E-mail: privacy@saipem.com ("Company" or "Controller")		 Data Protection Officer (DPO) The DPO can be contacted at the following address: dpo@saipem.com	
 Personal data	 Purposes of the Processing	 Lawfulness for processing	 Storage limitation
Personal and identification data of you and of any delegate in relation to the proxy you have granted to the latter (including name, surname, date and place of birth, tax code, residential address, telephone, e-mail, identification document)	Management of the Shareholders' Meeting (for example, verifying the regular constitution of the meeting, the legitimation powers of the participants, and carrying out the further mandatory legal obligations and corporate formalities)	Execution of a legal obligation to which the Owner is subject.	10 years from the conclusion of the Shareholders' Meeting, except for the need to extend the retention period for the purposes of judicial protection of the Controller, until the deadline for any legal remedy has been exhausted.
	If necessary, to assert or defend a right of the Company in court or in arbitration and conciliation procedures.	Legitimate interest of the Controller consisting in the need to protect their rights in the competent bodies	For the entire duration of the dispute, until the deadline for any legal remedy has been exhausted.
Once the storage deadlines indicated above have passed, the data will be destroyed or made anonymous, in line with the technical procedures for deletion and backup.			
 Methods of processing and provision of data and consequences of failure to provide them Processing will be carried out in digital form, with methods and tools aimed at ensuring maximum security and confidentiality, by subjects specifically appointed to do so. Please note that all the personal data provided by you will be processed in accordance with current legislation on privacy. Therefore, the Company undertakes to process said data in accordance with the principles of fairness, lawfulness and transparency, in compliance with the purposes set out below, collecting said data only for specified and necessary purpose. Only authorised and properly trained personnel will be allowed the use of said data in order to guarantee the necessary confidentiality of the information provided. The provision of the personal data indicated above is necessary to achieve the listed purposes. Failure to provide data will make it impossible to carry out the processing.			

The collection of personal data takes place directly through the interested party or by means of a delegation granted to the possible delegate.



Recipients and transfer of data

The Company - without needing your specific consent - may communicate your personal data to other subjects, the categories of which are described in detail below, for example:

- Third parties (by way of indication, consultants, companies providing IT services), including those not located within the EU, who carry out outsourcing activities on behalf of the Controller, in their capacity as data processors. The transfer of data to countries outside the EU is guaranteed by the adequacy decisions of the European Commission or on the basis of standard contractual clauses.
- Judicial authorities, as well as those subjects to whom communication is required by law or by contract. These subjects will process the data in their capacity as independent Data Controllers.

The information will also be published on the Company's website, in the "Governance - Shareholders' meeting" section.



Rights of the interested party

Data Subjects have the right to ask the Controller for access to their personal data, rectification, deletion or portability of their personal data, integration of incomplete personal data, limitation of processing in the cases provided for by art. 18 GDPR. In addition, where applicable, Data Subjects may revoke their consent at any time.

These rights can be exercised at any time, against the Controller, by sending a specific request in writing to the e-mail addresses dpo@saipem.com or privacy@saipem.com.

Data Subjects have also the right to lodge a complaint to the competent Supervisory Authority and to use other means of protection provided by applicable law.

Information notice availability

This information notice is available to all data subjects on the Company's website